

APPENDIX 1



		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	01	2020		31	12	2020

Office of the Scottish Charity Regulator

**Reference and administration details**

<b>Charity name</b>	INNERLEITHEN PIPE BAND
<b>Other names charity is known by</b>	TWEEDVALE PIPE BAND
<b>Registered charity number</b>	SC032804
<b>Charity's principal address</b>	14 CROOKSTON PLACE PEEBLES SCOTTISH BORDERS

Postcode EH45 9AL

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	STEVEN GIBB	CHAIRMAN		
2	CHARLES GRAY	SECRETARY		
3	LINDA RIDLEY	TREASURER		
4	BRUCE GILLE	PIPE MAJOR		
5	CRAIG RENDLE	LEADING DRUMMER		
6	LYNSEY CONNOR			
7	RHIANN HAMILTON			
8	JIM DOHERTY			
9	RONNIE LAIDLAW			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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## Structure, governance and management

<b>Type of governing document</b>	<p>Innerleithen Pipe Band is an unincorporated association governed by a constitution adopted by the Band in 2002.</p> <p>The Band is governed by a management committee elected annually from its membership by the Band's AGM.</p> <p>The Band is led musically by a Pipe Major, Leading Drummer and a Drum Major who are elected annually from its membership by the Band's AGM.</p>
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<b>Trustee recruitment and appointment</b>	<p>Trustees are elected annually for a period of 1 year by the Band's AGM. Any member of the Band is eligible to stand for election. Trustees resign at each AGM but are eligible for immediate re-election.</p>
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## Objectives and activities

<b>Charitable purposes</b>	<p>The objects of the band shall be to advance the education of the public in the art of Bagpipe Playing and Drumming by the presentation of public performances and other related activities. In furtherance thereof but not otherwise the band shall seek:</p> <ol style="list-style-type: none"> <li>To promote pipe bands and the playing of pipe band music</li> <li>To form and maintain a competition pipe band</li> <li>To compete at the highest possible grade in competition</li> <li>To maintain membership of the Royal Scottish Pipe Band Association or its successor organisation</li> <li>To provide tuition and education in the playing of bagpipes and drums</li> <li>To do all other things as are charitable in law for the attainment of these</li> </ol>
<b>Summary of the main activities in relation to these objects</b>	<ul style="list-style-type: none"> <li>The Band held regular twice weekly practices January-March until the Covid-19 situation forced a suspension of all band activity.</li> <li>The Band attended one playing engagement during the year, in January – post March, all playing engagements and competitions were cancelled.</li> </ul>

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

- The Band continued its membership of the Royal Scottish Pipe Band Association (RSPBA).
- The Band obtained a Scottish Government Business Support Grant.
- The Band managed to hold one fundraising event in early February.
- The Band participated in several "virtual" events throughout the year.
- There are no further achievements to report as the Band was forced to suspend all activities due to the various states of lockdown imposed throughout the year by the Government due to the Covid-19 situation.

### Financial review

#### Brief statement of the charity's policy on reserves

The Band's constitution states that the Band must hold a minimum of £50 in its bank accounts. As at 31/12/2020 the band held general unrestricted reserves of £12536.00, and restricted reserves of £8000.00 for the purpose of uniform replacement.

The band holds reserves in order to enable it to meet on-going running costs and asset purchases to enable it to continue with its activities.

The band has a designated fund for the purpose of refurbishing and maintaining the Band Hall, sited in Hall Street Innerleithen. As at 31/12/2020 the fund held £2092.00.

#### Details of any deficit

There was no deficit in 2020

#### Donated facilities and services (if any)

The Band is composed entirely of volunteers who donate their time freely to attend practices, playing engagements and competitions. Band members also volunteer to administer the band.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHARLES GRAY	LYNSEY CONNOR.
Position (e.g. Chair)	SECRETARY	COMMITTEE MEMBER
Date	18/1/2021	18/1/21.

Receipts and payments accounts							
For the period from	Financial year			to	Financial year		
	Year	Month	Year		Year	Month	Year
	01	01	2020		31	12	2020

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	992				992	8,094
Legacies	-				-	
Grants	10,000				10,000	
Receipts from fundraising activities	3,182				3,182	8,342
Gross trading receipts	844				844	1,639
Income from investments other than land and buildings	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable activities	-				-	530
<b>A1 Sub total</b>	<b>15,018</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,018</b>	<b>18,605</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>15,018</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,018</b>	<b>18,605</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	1,435				1,435	1,592
Gross trading payments	-				-	
Investment management costs	-				-	
Payments relating directly to charitable activities	8,665				8,665	14,855
Grants and donations	-				-	
Governance costs:						
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other	-				-	
<b>A3 Sub total</b>	<b>10,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,100</b>	<b>16,447</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,100</b>	<b>16,447</b>
<b>Net receipts / (payments)</b>	<b>4,918</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,918</b>	<b>2,158</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>4,918</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,918</b>	<b>2,158</b>

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	7,618	8,000			15,618	13,461
	Surplus / (deficit) shown on receipts and payments account	4,918				4,918	2,158
						-	
	Cash and bank balances at end of year	12,536	8,000	-	-	20,536	15,619

(Agree balances with receipts and payments account(s))

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
<b>B2 Investments</b>				
		<b>Total</b>	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
<b>B3 Other assets</b>	Set of Drums			8,380	8,380
	Uniforms				
	Band Hall				
	Set of Pipe Chanters			2,887	2,887
		<b>Total</b>	-	11,267	11,267

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
<b>B4 Liabilities</b>				
		<b>Total</b>	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
<b>B5 Contingent liabilities</b>				
		<b>Total</b>	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

The Band has two funds: an unrestricted fund for general reserves and a designated unrestricted fund for the purposes of refurbishing and maintaining the Band's hall.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>X</b>
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>X</b>
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

## INNERLEITHEN PIPE BAND

SC032804

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations - Co-op Local Community Fund	-				-	3,389
Donations - Charity Tins	42				42	146
Donations - Subscriptions	10				10	360
Donations - Contributions to Buses					-	732
Donations - SRPS (Uniforms)					-	1,000
Donations - Royal Celtic Society					-	100
Donations - Cruden Foundation					-	1,000
Donations - Hugh Fraser Foundation					-	1,000
Donations - Tom Arnott & Margot Watkins					-	50
Donations - Mrs Campbell					-	100
Donations - IWT Rotary					-	100
Donations - Band BBQ					-	86
Donations - Anonymous	2				2	31
Donations - JustGiving	809				809	
Donations - DG 50th party	109				109	
Donations - AmazonSmile	20				20	
<b>Total</b>	<b>982</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>982</b>	<b>8,094</b>

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Scottish Government Covid-19	10,000		10,000	-
			-	-
			-	-
			-	-
<b>Total</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Sale of Uniforms	-	-	-	-	-	100
Competition Prize Winnings	-	-	-	-	-	430
					-	
					-	
					-	
					-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>630</b>

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Subscriptions and Administration	273				273	1,095
Competition Entry Fees	-				-	345
Instruments	2,202				2,202	5,273
Heat Light Water	1,978				1,978	1,746
Uniforms	-				-	400
Other Payments	2,523				2,523	1,651
Band Hall	240				240	240
Drum Tutor	-				-	270
Bus Hire	-				-	2,385
Band Hall Equipment	1,449				1,449	1,450
<b>Total</b>	<b>8,665</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,665</b>	<b>14,865</b>



**Additional analysis (2)**

**5 Breakdown of unrestricted funds**

	General Fund	Hall Fund			Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	990	2			992	1,705
Legacies	-	-			-	-
Grants	10,000	-			10,000	-
Receipts from fundraising activities	3,182	-			3,182	8,342
Gross trading receipts	354	490			844	1,539
Income from investments other than land and buildings	-	-			-	-
Rents from land & buildings	-	-			-	-
Gross receipts from other charitable activities	-	-			-	630
<b>Sub total</b>	<b>14,526</b>	<b>492</b>	<b>-</b>	<b>-</b>	<b>15,018</b>	<b>12,216</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets	-	-			-	-
Proceeds from sale of investments	-	-			-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>14,526</b>	<b>492</b>	<b>-</b>	<b>-</b>	<b>15,018</b>	<b>12,216</b>
<b>Payments</b>						
Expenses for fundraising activities	1,435				1,435	
Gross trading payments	-				-	
Investment management costs	-				-	
Payments relating directly to charitable activities	7,216	1,449			8,665	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>8,651</b>	<b>1,449</b>	<b>-</b>	<b>-</b>	<b>10,100</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	-	-			-	-
Purchase of investments	-	-			-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,651</b>	<b>1,449</b>	<b>-</b>	<b>-</b>	<b>10,100</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>5,875</b>	<b>(957)</b>	<b>-</b>	<b>-</b>	<b>4,918</b>	<b>12,216</b>
<b>Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>5,875</b>	<b>(957)</b>	<b>-</b>	<b>-</b>	<b>4,918</b>	<b>12,216</b>

**Nature and purpose of funds**

The General Fund is an unrestricted fund for the general receipts and payments of the band.  
 The Band Hall Fund is a designated unrestricted fund for the purpose of refurbishing and running the Band's hall.

INNERLEITHEN PIPE BAND

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**Additional analysis (3)**

**6 Breakdown of restricted funds**

	Charter Fund	Drum Fund	Uniforms Fund	Hall Fund	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations	-	-	-	-	-	6,389
Legacies	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Receipts from fundraising activities	-	-	-	-	-	-
Gross trading receipts	-	-	-	-	-	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	-	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-	<b>6,389</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	<b>6,389</b>
<b>Payments</b>						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	-	-	-	-	-	3,106
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-	<b>3,106</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	<b>3,106</b>
<b>Net receipts / (payments)</b>	-	-	-	-	-	<b>3,283</b>
<b>Transfers to / (from) funds</b>	-	-	-	-	-	-
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	<b>3,283</b>

**Nature and purpose of funds**

The Charter fund is a restricted fund for the purpose of purchasing the Band a new set of pipe chanters. This was achieved in 2017.

The Drum fund is a restricted fund for the purpose of purchasing the Band a new set of drums/funding drum tuition and supplies. The purchase of a new set of drums was achieved during 2018. No supplies or tuition were purchased in 2020.

The Uniform fund is a restricted fund for the purpose of purchasing for the Band new items of uniform. No purchases from restricted uniform funds were made in 2020 and the funds remain available for use.

The Hall fund is usually a designated unrestricted fund for the purpose of refurbishing the Band's hall. During 2018 it became a restricted fund due to the number of grants obtained specifically for the purpose of refurbishing the Hall. The refurbishment of the Hall was achieved during 2018.

APPENDIX 3



**Independent examiner's report on the accounts** v2

<b>Report to the trustees/members of</b>	Charity name INNERLEITHEN PIPE BAND							
<b>Registered charity number</b>	SC032804							
<b>On the accounts of the charity for the period</b>	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	01	2020	to	31	12	2020	
<b>Set out on pages</b>	5 to 10						(remember to include the page numbers of additional sheets)	

**Respective responsibilities of trustees and examiner**  
 The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**  
 My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**  
 In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** *Sarah Lindsay* **Date:** 30/01/2021  
**Name:** SARAH LINDSAY

**Relevant professional qualification(s) or body (if any):**

**Address:** 5 HORSBURGH STREET  
 INNERLEITHEN  
 EH44 6LF

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

A large, empty rectangular box with a dashed border, intended for providing details of items to be disclosed.