

APPENDIX 1



Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	01	2016		31	12	2016

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

INNERLEITHEN PIPE BAND
TWEEDVALE PIPE BAND
SC032804
14 CROOKSTON PLACE
PEEBLES
Postcode EH45 9AL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	STEVEN GIBB	CHAIRMAN		
2	CHARLES GRAY	SECRETARY		
3	LINDA RIDLEY	TREASURER		
4	BRUCE GILLIE	PIPE MAJOR		
5	ROSS MCLAREN	LEADING DRUMMER		
6	JIM DOHERTY			
7	BETHANY THOMSON			
8	LYNSEY THOMSON			
9	ROSEMARY GORDON			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Innerleithen Pipe Band is an unincorporated association governed by a constitution adopted by the band in 2002.
The band is governed by a management committee elected annually from its membership by the band's AGM.
The band is led musically by a Pipe Major, Leading Drummer and Drum Major who are elected annually from its membership by the band's AGM

Trustee recruitment and appointment

Trustees are elected annually for a period of 1 year by the band's AGM. Any member of the band is eligible to stand for election. Trustees resign at each AGM but are eligible for immediate re-election.

Objectives and activities

Charitable purposes

The objects of the band shall be to advance the education of the public in the art of Bagpipe Playing and Drumming by the presentation of public performances and other related activities. In furtherance thereof but not otherwise the band shall seek:

- a) To promote pipe bands and the playing of pipe band music
- b) To form and maintain a competition pipe band
- c) To compete at the highest possible grade in competition
- d) To maintain membership of the Royal Scottish Pipe Band Association or its successor organisation
- e) To provide tuition and education in the playing of bagpipes and drums
- f) To do all other things as are charitable in law for the attainment of these objects

Summary of the main activities in relation to these objects

- The Band held regular twice weekly practices throughout the year.
- The Band has been providing tuition to a number of learners at various stages of development on chanter, bagpipe, stick & pad and drums.
- The Band played at 36 engagements over the year.

The Band managed to participate in five local pipe band competition during 2016, and three major Pipe Band Championships. This was the first time the Band had completed what could be called a full season on the pipe band competition circuit since 2009.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- The Band continued its membership of the Royal Scottish Pipe Band Association.
- The Band continued to develop its playing personnel by providing tuition in the arts of bagpiping and drumming at twice weekly practices.
- The Band qualified for the Grade 4A final at the World Pipe Band Championships, a good achievement.
- The Band appeared at five pipe band competitions during the year, at Dunbar, Bathgate, North Berwick, Edinburgh, Peebles and Innerleithen and at three major Pipe Band Championships, the British, Scottish and the Worlds. Several prizes were picked up by the Band at the local competitions.
- The Band continued to develop its playing repertoire for the enjoyment of playing members and listening public.
- The Band participated in concert performances with Peebles Burgh Silver Band at a concert in Peebles Burgh Hall in preparation for an overseas trip to the European Festival of Brass and Wind Music at Bad Schlemma, Germany involving 4 concert performances over a weekend.

Financial review

Brief statement of the charity's policy on reserves

The band's constitution states that the band must hold a minimum of £50 in its bank accounts. As at 31/12/16 the band held general reserves of £2472.19. The band holds reserves in order to enable it to meet on-going running costs and asset purchases to enable it to continue with its activities. The band has a designated fund for the purpose of rebuilding the band hall, sited in Hall Street Innerleithen. As at 31/12/16 the fund held £954.65. The timing of future expenditure from this fund cannot be specified as there are currently not enough funds to allow the refurbishment project to continue.

Details of any deficit

Donated facilities and services (if any)

The band is composed entirely of volunteers who donate their time freely to attend practices, playing engagements and competitions. Band members also volunteer to administer the band. The band has donated to it by the Vale of Leithen Social Club the use of the Club's function hall for practice purposes which the committee estimate is worth approximately £1000 pa to the band

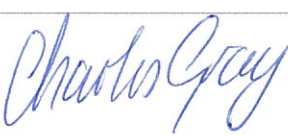
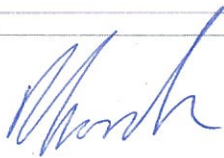
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHARLES GRAY	ROSEMARY GORDON.
Position (e.g. Chair)	SECRETARY	COMMITTEE MEMBER.
Date	22/01/2017	22/1/17

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2016		31	12	2016

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,811				1,811	773
Legacies	-				-	-
Grants	-				-	5,000
Receipts from fundraising activities	9,395				9,395	5,872
Gross trading receipts	1,135				1,135	840
Income from investments other than land and buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	2,270				2,270	894
					-	
A1 Sub total	14,611	-	-	-	14,611	13,379
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	
Proceeds from sale of investments	-				-	
A2 Sub total	-	-	-	-	-	-
Total receipts	14,611	-	-	-	14,611	13,379
A3 Payments						
Expenses for fundraising activities	1,591				1,591	1,612
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	12,269				12,269	16,361
Grants and donations	-				-	
Governance costs:	-				-	
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other	-				-	
					-	
A3 Sub total	13,860	-	-	-	13,860	17,973
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	13,860	-	-	-	13,860	17,973
Net receipts / (payments)	751	-	-	-	751	(4,594)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	751	-	-	-	751	(4,594)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,675				2,675	7,269
	Surplus / (deficit) shown on receipts and payments account	751				751	(4,594)
						-	
	Cash and bank balances at end of year	3,426	-	-	-	3,426	2,675

(Agree balances with receipts and payments account(s))

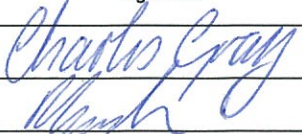
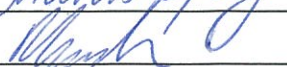
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
Total			-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
	Set of Drums	General Fund			
	Uniforms	General Fund			
	Band Hall	Designated Fund			
Total			-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
Total			-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHARLES GRAY	22/1/17
	ROSEMARY GORDON	22/1/17

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The band has two funds: an unrestricted fund for general reserves and a designated unrestricted fund for the purpose of re-frubishing the band's hall.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

INNERLEITHEN PIPE BAND

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donation - anonymous	1,311				1,311	73
Donation - contributions to buses	400				400	
Donation - Royal Celtic Society	100				100	100
Donation - Mercer Court Residents	-				-	100
Donation - Vale of Leithen Social Club	-				-	500
Total	1,811	-	-	-	1,811	773

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
SBC Community Grant	-	-	-	5,000
	-	-	-	
	-	-	-	
	-	-	-	
Total	-	-	-	5,000

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Loyalty Bonus from RSPBA L&B Branch	450				450	-
Sale of Uniform	50				50	62
Competition Prize Winnings	1,285				1,285	445
Competition Bus Fares	449				449	387
Re-sale of World Championship tickets	36				36	-
					-	
					-	
Total	2,270	-	-	-	2,270	894

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Subscription and Admin	286				286	275
Competition Entry Fees	416				416	351
Instruments	2,256				2,256	1,646
Heat, Light and Water	1,776				1,776	658
Uniforms	1,176				1,176	1,132
Other Payments	1,459				1,459	1,605
Band Hall	240				240	240
Drum Tutor	2,200				2,200	2,250
Bus Hire	2,460				2,460	1,440
Band Hall refurbishment work	-				-	6,764
					-	
Total	12,269	-	-	-	12,269	16,361

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below General Fund	Unrestricted fund 2 - enter name of fund below Hall Fund	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	1,811				1,811	773
Legacies	-				-	-
Grants	-				-	-
Receipts from fundraising activities	9,395				9,395	5,872
Gross trading receipts	1,135				1,135	840
buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	2,270				2,270	894
Sub total	14,611	-	-	-	14,611	8,379
Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
Sub total	-	-	-	-	-	-
Total receipts	14,611	-	-	-	14,611	8,379
Payments						
Expenses for fundraising activities	1,591				1,591	1,612
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	12,069	200			12,269	11,361
Grants and donations	-				-	-
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Sub total	13,660	200	-	-	13,860	12,973
Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
Sub total	-	-	-	-	-	-
Total payments	13,660	200	-	-	13,860	12,973
Net receipts / (payments)	951	(200)	-	-	751	(4,594)
Transfers to / (from) funds						
Surplus / (deficit) for year	951	(200)	-	-	751	(4,594)

Nature and purpose of funds

The General Fund is an unrestricted fund for the general receipts and payments of the band. The Band Hall Fund is a designated unrestricted fund for the purpose of refurbishing the Band's hall.

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

OSCR

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts v2						
Report to the trustees/members of		INNERLEITHEN PIPE BAND						
Registered charity number		SC032804						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year	to	Day	Month	Year
		01	01	2016		31	12	2016
Set out on pages		5-10						
		(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement		My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement		In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
		<ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:						Date:	22-01-2017	
Name:		John Connors						
Relevant professional qualification(s) or body (if any):		TSB BANK PLC						
Address:		31 GEORGE STREET						
		INNERLEITHEN						
		EH44 6LJ						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

[Empty disclosure area]